



# SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

COUNCIL MEETING  
THURSDAY, 27 NOVEMBER 2014

AGENDA AND REPORTS

South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne, Cambridge  
CB23 6EA

## **OUR LONG-TERM VISION**

South Cambridgeshire will continue to be the best place to live, work and study in the country. Our district will demonstrate impressive and sustainable economic growth. Our residents will have a superb quality of life in an exceptionally beautiful, rural and green environment.

## **OUR VALUES**

We will demonstrate our corporate values in all our actions. These are:

- Trust
- Mutual respect
- A commitment to improving services
- Customer service

## **EXCLUSION OF PRESS AND PUBLIC**

The law allows Councils to consider a limited range of issues in private session without members of the Press and public being present. Typically, such issues relate to personal details, financial and business affairs, legal privilege and so on. In every case, the public interest in excluding the Press and Public from the meeting room must outweigh the public interest in having the information disclosed to them. The following statement will be proposed, seconded and voted upon.

"I propose that the Press and public be excluded from the meeting during the consideration of the following item number(s) ..... in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph(s) ..... of Part 1 of Schedule 12A of the Act (as amended)."

If exempt (confidential) information has been provided as part of the agenda, the Press and public will not be able to view it. There will be an explanation on the website however as to why the information is exempt.

## **SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL**

TO: The Chairman and Members of the  
South Cambridgeshire District Council

**NOTICE IS HEREBY GIVEN** that the next meeting of the **COUNCIL** will be held in the **COUNCIL CHAMBER, FIRST FLOOR** at **2.00 P.M.** on

**THURSDAY, 27 NOVEMBER 2014**

and I am, therefore to summon you to attend accordingly for the transaction of the business specified below.

**DATED** 19 November 2014

**JEAN HUNTER**  
Chief Executive

**The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.**

---

### **AGENDA**

#### **PRESENTATION**

To receive a presentation from Neil Darwin, Acting Chief Executive of the Greater Cambridge Greater Peterborough Enterprise Partnership, on the role of the Enterprise Partnership.

**1. APOLOGIES**

To receive Apologies for Absence from Members.

**2. DECLARATIONS OF INTEREST**

To receive any declarations of interest for items on this agenda.

**3. REGISTER OF INTERESTS**

Members are requested to inform Democratic Services of any changes in their Register of Members' Financial and Other Interests form.

**4. MINUTES**

To authorise the Chairman to sign the Minutes of the meeting held on the 25 September 2014 as a correct record.

**(Pages 1 - 12)**

**5. ANNOUNCEMENTS**

To receive any announcements from the Chairman, Leader, the Executive or the Head of Paid Service.

**6. QUESTIONS FROM THE PUBLIC**

To note that no questions from the public have been received.

**7. PETITIONS**

To note that no petitions for consideration by Full Council have been received since the last meeting.

**8. TO CONSIDER THE FOLLOWING RECOMMENDATIONS:**

**8 (a) Greater Cambridge City Deal Governance Arrangements  
(Cabinet, 16 October 2014 and 13 November 2014)**

Cabinet **RECOMMENDED** that Full Council:

- (a) Approve the Terms of Reference for the Executive Board.
- (b) Approve the delegation of the Council's functions referred to in 4.3 of the Terms of Reference for the Executive Board
- (c) Appoint the Leader of the Council to represent the Council on the Executive Board.
- (d) Appoint a Member as the Council's substitute representative on the Executive Board.
- (e) Approve the Terms of Reference for the Assembly.
- (f) Authorise the Leader of the Council to appoint the Council's three representatives on the Assembly, in accordance with the proportionality principles set out in paragraphs 19 and 20 of this report.

Reports considered by Cabinet at its meetings on 16 October 2014 and 13 November 2014 can be accessed via the following link:

<http://tinyurl.com/pb9ve2u>

The proposed Terms of Reference and Standing Orders for the Greater Cambridge City Deal Executive Board and Assembly are attached.

**(Pages 13 - 28)**

**8 (b) Planning Committee Scheme of Delegation  
(Planning Committee, 5 November 2014)**

The Planning Committee endorsed the revised planning scheme of delegation, as attached, and **RECOMMENDED** its approval by Full Council.

A copy of the report considered by the Planning Committee can be accessed via the following link:

<http://tinyurl.com/p4I7lft>

**(Pages 29 - 32)**

**9. QUESTIONS ON JOINT MEETINGS**

To note that no questions on joint meetings have been received.

## 10. QUESTIONS FROM COUNCILLORS

### 10 (a) From Councillor John Williams

"With Fulbourn and Great Wilbraham being subject to chaos caused by road works associated with cabling for a solar farm authorised by the discharge of planning conditions by this authority, without notice to local members or the parish councils, does the Planning Portfolio Holder agree with me that, although officers are under no legal obligation to inform let alone consult with local members or parish councils in these circumstances, this example shows that it would be beneficial and good practice for the local members and the parish councils directly affected to be given the opportunity to comment when this authority is minded to discharge planning conditions and would he ensure that this is done in future?"

### 10 (b) From Councillor Bridget Smith

"Could the Leader explain the process by which partner authorities were selected for shared services and in particular how each successful authority was judged to be appropriate as the lead authority?"

### 10 (c) From Councillor Jonathan Chatfield

"Could the Leader please outline all contact between South Cambridgeshire District Council and Persimmon Homes in the last 12 months and any proposed future contact?"

## 11. NOTICES OF MOTION

### 11 (a) Standing in the name of Councillor John Williams (debate adjourned at previous meeting)

Debate on Councillor John Williams' motion regarding the merging of Cambridge City Council and South Cambridgeshire District Council kerb side waste collection services was adjourned at the last meeting, to allow for Cabinet to consider a detailed business case on the proposals. Cabinet considered the business case at its meeting on 16 October 2014 and Councillor Williams has subsequently asked for his original motion to be withdrawn.

### 11 (b) Standing in the name of Councillor Robin Page

"That this Council no longer includes its two paragraphs '*Our Long-Term Vision*' on any of its documents and agendas and removes the '*Our Values*' item from the same documents.

The long term vision is quite clearly self-delusional and no longer appropriate in view of the development being imposed on South Cambridgeshire, whereas '*Our Values*' clearly replaces individual responsibility and judgement with corporate hype. This should have no part in the work of South Cambridgeshire District Council."

### 11 (c) Standing in the name of Councillor Aidan Van de Weyer

"This Council agrees that all votes, except for those taken by affirmation and for appointments, be recorded in the manner described in Standing Order 16.5 (Recorded Vote) and that the Constitution be amended accordingly".

**12. DATES OF FUTURE MEETINGS 2015/16**

To approve the following meeting dates for the 2015/16 municipal year:

21 May 2015  
23 July 2015  
24 September 2015  
26 November 2015  
28 January 2016  
25 February 2016

**13. CHAIRMAN'S ENGAGEMENTS**

To note engagements attended by the Chairman and Vice-Chairman since the last Council meeting:

<b>Date</b>	<b>Event</b>	<b>Attended by</b>
26 September 2014	Opening of refurbished Cam pumping station, Waterbeach Level Internal Drainage Board	Chairman
4 October 2014	Opening of Harston Village Hall refurbishment	Vice-Chairman
10 October 2014	Garden Competition Awards Night, Scotsdales Garden Centre	Chairman and Vice-Chairman
12 October 2014	Mayor of Godmanchester Civic Service & Reception, St Mary's Church Godmanchester	Vice-Chairman
12 October 2014	Mayor of St Edmundsbury Suffolk Harvest Festival, St Edmundsbury Cathedral	Vice-Chairman
19 October 2014	Mayor of March Civic Service, St Peter's Church, March	Vice-Chairman
28 October 2014	Opening of Audley Way Horseheath – Passivhaus standards	Chairman
7 November 2014	SCDC Chairman's Reception, Madingley Hall	Chairman and Vice-Chairman
9 November 2014	Remembrance Sunday, Sawston Memorial Service	Chairman
11 November 2014	Veterans Day Ceremony, Cambridge American Cemetery, Coton	Chairman
11 November 2014	SCDC Remembrance Day flag raising	Vice-Chairman

## **GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL**

### **Notes to help those people visiting the South Cambridgeshire District Council offices**

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

#### **Security**

When attending meetings in non-public areas of the Council offices you must report to Reception, sign in, and at all times wear the Visitor badge issued. Before leaving the building, please sign out and return the Visitor badge to Reception.

Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail [democratic.services@scambs.gov.uk](mailto:democratic.services@scambs.gov.uk)

#### **Emergency and Evacuation**

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

#### **First Aid**

If you feel unwell or need first aid, please alert a member of staff.

#### **Access for People with Disabilities**

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from Reception.

#### **Toilets**

Public toilets are available on each floor of the building next to the lifts.

#### **Recording of Business and Use of Mobile Phones**

We are open and transparent about how we make decisions. We allow recording, filming and photography at Council, Cabinet and other meetings, which members of the public can attend, so long as proceedings at the meeting are not disrupted. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent / vibrate mode.

#### **Banners, Placards and similar items**

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. Failure to do so, will result in the Chairman suspending the meeting until such items are removed.

#### **Disturbance by Public**

If a member of the public interrupts proceedings at a meeting, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared. The meeting will be suspended until order has been restored.

#### **Smoking**

Since 1 July 2008, South Cambridgeshire District Council has operated a Smoke Free Policy. No one is allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

#### **Food and Drink**

Vending machines and a water dispenser are available on the ground floor near the lifts at the front of the building. You are not allowed to bring food or drink into the meeting room.

